

# **PONTEFRACT AND DISTRICT AEROMODELLERS CONSTITUTION** **(PANDAS) (Issue Nov 2016)**

## **1) TITLE**

The name of the club shall be: PONTEFRACT and DISTRICT AEROMODELLERS.  
Hereafter abbreviated to PANDAS.

## **2) OBJECTIVES**

1. To encourage and foster, the interest of members in all aspects of model aeronautical engineering.
2. To instruct in the techniques of model aircraft construction, and the art of model flying.
3. To ensure members: - DO NOT WILFULLY OR NEGLIGENTLY CAUSE OR PERMIT A MODEL AIRCRAFT TO ENDANGER ANY PERSON OR PROPERTY. (As per article of the Air Navigation Order).
4. To encourage an interest in limited model boating activities at Pontefract Park Boating Lake.

## **3) MEMBERSHIP**

Initial membership, or renewal of membership, of the Club shall be at the discretion of the Committee.

See also disciplinary procedure item 13.

## **4) MANAGEMENT COMMITTEE**

A Committee shall be formed, only of full members, to run the affairs of the Club.

The Committee shall consist of: Chairman, Vice Chairman, General Secretary, Membership Secretary, Treasurer, Health and Safety Officer, and Training Officer.

The committee shall have the power to enforce the resignation of any committee member who has been absent for three consecutive committee meetings without sufficient reason. Meetings shall be held at the request of two-thirds majority of the committee members. (All committee members to be notified wherever possible).

Five committee members are required to form a quorum of the committee.

The Chairman shall hold a casting vote.

The committee shall be elected each year at the AGM. Nominations (together with a proposer & seconder) are to be handed to the General Secretary or another committee member in person, no later than the October club meeting.

Any vacancies may be filled at the AGM.

The committee may co-opt members onto the committee for a specific task, and for a specified time.

## **5) GENERAL SECRETARY & MEMBERSHIP SECRETARY DUTIES**

To record minutes of meetings of the club and to present them at the following meeting.

To deal with all correspondence, other than membership to and from the club.

The Membership secretary shall enroll all members into the club, and present returns to the BMFA.

## **6) TREASURERS DUTIES**

The Treasurer shall bank all monies in the name of the club, and any disbursements made there from authorised by the committee. An Auditor from within the club shall be elected to audit the accounts prior to the AGM.

The financial year shall run from the 1st September to the 31st August and the Treasurer shall present provisional accounts for auditing at the September committee meeting.

## **7) SUBSCRIPTIONS**

A level of subscriptions shall be recommended by the management committee at the AGM and decided by a vote of the members present.

Membership shall run from JANUARY 1st to DECEMBER 31st the same year.

New members are asked where possible to join at a club night, or in exceptional circumstances, by arrangement with the Membership Secretary at the club site.

Membership will normally be renewed at the December club night or, for existing members, by post to the Membership Secretary. All Associate members must show proof of their BMFA insurance.

Any member who fails to pay their subscription by January 1st will cease to be a member until such time as they do pay. Juniors must be under 18 years of age, & Senior Citizens (over 65 for Males & 60 for Females) before January 1st of that club year. A member who has lapsed by at least one year must pay a joining fee.

A FULL MEMBER is one affiliated to the BMFA through the PANDAS CLUB.

## **8) A.G.M.**

The AGM shall be convened on the first Tuesday in November. (Provided it is not Nov 5<sup>th</sup> Bonfire night).

21 days notice of the AGM (or 14 days notice of an EGM) must be given to members.

## **9) VOTING**

All paid up members shall have the right to vote at meetings.

## **10) RULES & CONSTITUTION**

All members shall abide by the club rules; action may be taken by the committee on anyone failing to do so. Rule or constitution changes can only be made at an AGM or, in emergencies, at an EGM.

Any proposed rule or constitution change, together with the reason, must be circulated with the AGM notices for the coming year. A club member wishing to propose a rule or constitution change must present the proposal together with the reason to the Club Secretary no later than 6 weeks prior to the AGM.

## **11) PURCHASES**

Any intended purchase of £500 or over shall be approved by a majority of the membership at a general club meeting. (This amount can be reviewed annually).

## **11a) REIMBURSEMENTS**

Any out of pocket expenses on behalf of the club, will be reimbursed.

Committee persons, attending 75% of committee meetings, will be offered, free club membership for the following year, otherwise it will be at the discretion of the committee if free membership is to be granted.

## **12) CESSATION OF THE CLUB**

In the event of the club ceasing to exist, All club monies and assets to be donated to the BMFA, charities, or other as decided by the last year's ex members.

## **13) DISCIPLINARY PROCEDURE**

The Club/Committee has the right to expel or refuse membership to anyone who has been involved in conduct that in the opinion of the Club/Committee is likely to be injurious to the character or interests of the Club.

Expulsion would only take place after the member had been given a verbal warning followed by a written warning and has not improved their conduct.

The committee could recommend immediate suspension of a member who had committed an act of gross misconduct (Acts of violence, deliberate endangering of other members/public etc.).

The member will be given the opportunity to answer any charges against him/her at the next committee meeting. Should the committee agree that the member ought to be expelled, he/she will be given the right of appeal. If they opt to appeal, this would be to the club membership and would take place at an agreed general club night. A simple majority vote of the membership would decide the outcome of the appeal.

Anyone ceasing to be a member, voluntarily or otherwise, shall forfeit any claim upon the property and privileges of the club